

Northern Kentucky Montessori Academy (NKMA), a 501-c3 non-profit organization, has begun a search for a new Executive Director/Head of School (HOS) to begin employment July 1, 2021.

Founded in 1967, accredited by the American Montessori Society and the State of Kentucky as a private, independent school and operating as a 5-Star Child Care Center in Crescent Springs, Kentucky, NKMA serves children ages 2 to 12 in 5 beautiful and spacious classrooms: 1 Toddler, 2 Pre-primary, 1 combined Lower and Upper Elementary program, and an After School Care program. In addition, NKMA is home to the Greater Cincinnati Center for Montessori Education, an AMS affiliated and MACTE accredited Montessori teacher education program. NKMA is on a growth trajectory with plans for campus expansion.

Click here for NKMA's website: www.nkmacademy.org.

Continuing the tradition established by its first two Heads of School, NKMA is seeking a leader committed to its mission *to educate children to be respected citizens of the global community by providing a Montessori education of unparalleled quality*. Equally vital is a leader who is capable of enhancing the school's emphasis on a culturally diverse curriculum, as well as steering its growth in diversity, equity, and inclusion. This individual must be a compassionate and visionary team leader with a passion for Montessori education, faculty development, strategic planning, and community engagement.

Located in Kenton County, Kentucky, Crescent Springs is a suburb of a Tri-State area that includes Kentucky, Ohio, and Indiana. The Tri-State has the advantages of a Midwest economy and a laid-back mindset, but also includes an international airport, professional football, baseball, soccer and hockey teams, as well as one of the finest zoos and botanical gardens in the United States. In addition, Cincinnati has its own professional ballet company, symphony orchestra, and fine arts venues. Higher education is well represented by Thomas More University, Northern Kentucky University, the University of Cincinnati, and Xavier University.

The greater Cincinnati area is considered to be the cradle of Montessori education in the USA with a rich history that goes back to the 1960s. There are a variety of Montessori schools in the area that offer programs for children and families from infancy through high school in both public and private sectors. In addition, there is a diverse network of Montessori educators that work together to support and advocate for Montessori education in our area.

The NKMA Head of School will be employed by and work closely with the Board of Trustees, a group currently composed of eleven individuals including school alumni, current and alumni parents, members of the community, and faculty representatives. The HOS is a voting member of the Board of Trustees. Trustees hire and evaluate the HOS, work closely with the HOS to ensure fiduciary sound practice, but do not engage in direct management of the school, its faculty or programs.

The Head of School must be a Montessori educator with at least 5 years of classroom teaching experience with an additional 5 years as a school administrator. The HOS must have excellent

communication skills and a passion for authentic Montessori education. A Master's degree is required, as is a Montessori credential from a MACTE accredited training program.

Responsibilities include the following:

- All aspects of daily operations
- Planning and implementation of both short and long-term goals of the organization
- Ensuring adherence to AMS accreditation standards
- Working with the Board of Trustees to develop a long-term Strategic Plan
- Oversight of annual fundraising efforts and Capital Campaign implementation
- Ensuring successful adherence to Stars for Quality criteria and the Kentucky Division of Regulated Child Care statutes
- Faculty support, development and evaluation
- Sound fiduciary management of the organization

NKMA offers the following benefits:

- A competitive salary
- Health and dental insurance
- Paid time off and holidays
- Tuition discounts for children enrolled in the program
- Professional Liability Insurance
- Paid professional development
- A network of supportive peers and mentors who regularly share best practices
- The opportunity to contribute to a high-quality Montessori program that serves the individual needs of each child
- A future rich with personal growth opportunities

NKMA is an equal opportunity employer and does not discriminate in its employment practices on the basis of race, color, religion, sex or national origin.

Qualified candidates may submit a resume, 4 professional and 3 personal references, and a cover letter of introduction and statement of Educational Philosophy to Robert Lewis at trustees@nkmacademy.org, no later than January 1, 2021. Candidates are required by law to pass state and federal background checks. In addition, a credit history review will be requested.