

Job Description

Adolescent Math or Science Guide: *Come work with an amazing team of educators at the oldest Montessori school in Cincinnati. We are a vibrant and supportive community that nurtures the whole child ... and the whole adult! We've been named a top workplace for three years running.*

Job Title: 7th and 8th grade teacher - Math or Science

Department: Staff

Job Status: Full time

Proposed Hours: 8:05am - 3:35pm

Starting Date: August 23, 2021

Compensation: Salary is commensurate with experience, graduate education and credentials, according to the school's established salary schedule for teachers.

I. Purpose: The purpose of the Junior High teaching position is to provide Montessori-based instruction to our 7th and 8th grade students in the area of math or science. *(The position is flexible. Based on current staffing, we can fill our opening with either a math or a science teacher.)*

II. Qualifications and Requirements

- A. **Education Level:** Bachelor's Degree, Montessori credentialed or willing to commit to Secondary Montessori credentialing.
- B. **Experience Desired:** Three (3) years in a similar position.
- C. **Other Requirements:** Excellent written and oral communication skills. Ability to work with computers for word processing, spreadsheets, data skills.
- D. **Working Conditions:** Job requires ability to sit and or stand for long periods of time as well as running, stooping and squatting. Possible exposure to communicable diseases, blood, bodily tissue and fluids. Work is conducted in a controlled comfortable indoor environment and extreme conditions outside. Exposure to chemicals and fumes are a possibility.
- E. **Physical Requirements:** Constant hand-eye and mind-eye coordination, standing and walking. Repetitive motion with wrists, hands and fingers. Frequent bending, carrying, hearing, lifting and stooping. Ability to travel to any and all places where student activities and instruction take place. This may involve several minutes of walking from one part of the campus to the other. In some instances, such as emergencies, this may need to be done at a rapid pace. Access to various locations within the building, may involve climbing stairs or ramps, opening doors, and negotiating around furniture and tight spaces. Must be able to communicate and demonstrate competence in health care, especially in the care of diabetes, asthma and allergies.

III. Essential Functions/Skills:

- A. Have knowledge of Ohio's Learning Standards
- B. Develop curriculum that supports the Montessori method and philosophy
- C. Instruct students and provide positive classroom management using methods that support the developmental needs of adolescents
- D. Observe students learning to inform instruction
- E. Establish a safe, orderly, and prepared classroom environment
- F. Collaborate with the adolescent teaching team and with administration to maintain a quality program
- G. Demonstrate professional and supportive relationships with all students, parents, colleagues and administration
- H. Implement research-based individualized teaching methods for students identified with specific learning disabilities

- I. Engage in planning and implementation of off-campus field experiences, some of which are multi-day trips involving overnights
- J. Participate in all activities including nature-based, physically rigorous ones
- K. Utilize a variety of electronic platforms for grading, parent communication, and instruction.
- L. Meet attendance requirements
- M. Participate in ongoing professional growth and serve on committees or groups as requested
- N. Take classes in Communicable Disease recognition, Child Abuse recognition and basic First Aid as required
- O. Maintain and ensure a clean, sanitized classroom and playground environment

Other Skills

- Kindness, willingness to help out with other school tasks as needed - the students' needs come first in this building
- Respect of others, no drama
- Collegial disposition

Note: The above statements are intended to describe the general nature and level of work performed by a person in this position. They are not construed as an exhaustive list of all duties that may be performed in such position. Nothing in this job description restricts management's right to assign or reassign duties and responsibilities at any time.

Please submit a resume, cover letter, statement of educational philosophy and three professional references by email to Patty Normile, Principal of Mercy Montessori at pnormile@mercymontessori.org. Materials should be submitted in full no later than April 23rd, 2021.

Find out more about our school at www.mercymontessori.org. We are an equal opportunity employer and we welcome and encourage diverse candidates to join our community.