

Mercy Montessori Center
2335 Grandview Avenue, Cincinnati, Ohio 45206
www.mercymontessori.org
Contact: Patty Normile, Principal, pnormile@mercymontessori.org



Job Description

Job Title: Part-Time Music Instructor, Grades 1-8

Department: Support Staff

Job Status: Part time

Proposed Hours: 15 hours total per week (approximately) plus performance dates for Lower Elementary, grades 1-3, Junior High concerts. Playing Piano at Mass with Junior High students also needed- 6 masses. Staff meetings and Professional Development Days.

Starting Date: August 23

Compensation: Salary is commensurate with experience, education and credentials, according to the school's established hourly rate schedule for teachers.

I. Purpose: The purpose of the music teacher is to coordinate and facilitate the implementation of curriculum and instruction for music for the purpose of increasing students' knowledge and the understanding of music around them, as well as displaying a joy for music and children.

II. Qualifications and Requirements

- A. **Education Level:** Bachelor's Degree
- B. **Experience Desired:** Three (3) years in a similar position.

III. Essential Functions/Skills:

- A. Has knowledge of Ohio New Learning Standards for K-12 Music as well as a passion and knowledge of developmentally appropriate material.
- B. Plans and implements lessons that are engaging and reflect the Ohio New Learning Standards.
- C. Monitors student achievement and utilizes the data to guide and inform instruction.
- D. Records quarterly grades and comments into the Renweb system by quarter deadline.
- E. Working with teachers and administration to develop a quality music program.
- F. Establishes a professional and supportive relationship with all students, parents, colleagues and administration.
- G. Ability to instruct students and manage their behavior.
- H. Meets attendance requirements.
- I. Participates in ongoing professional growth and serves on committees or groups as requested.

Other Skills

Kindness, willingness to help out with other school tasks as needed - the children's needs come first in this building

Respect of others

Collegial disposition

Note: The above statements are intended to describe the general nature and level of work performed by a person in this position. They are not construed as an exhaustive list of all duties that may be performed in such position. Nothing in this job description restricts management's right to assign or reassign duties and responsibilities at any time.