



Elementary Art Teacher Job Description

Come work with an amazing team of educators at the oldest Montessori school in Cincinnati. We are a vibrant and supportive community that nurtures the whole child ... and the whole adult! We've been named a top workplace for six years running.

Job Title:	Elementary Art Teacher, grades 1-8
Job status:	Part Time 17 hours weekly - 14 hours of instruction, 2 hours planning/record keeping, 1 hour of school duty(ie: morning car line, lunchroom monitoring, recess, afternoon carline)
Starting Date:	August 2024
Salary:	Salary is commensurate with experience, education and credentials, according to the school's established salary schedule for teachers. Position salary range starts at \$20.00 hourly.

I. Purpose: The purpose of the elementary art teacher is to develop, facilitate, and implement art curriculum and instruction for students in grades 1-8.

II. Qualifications and Requirements

Education Level: Bachelors or Masters, Teaching license and Montessori credential preferred

Experience Desired: Three (3) years in a similar position preferred

III. Essential Functions/Skills:

- A. Have knowledge of Ohio's Elementary Learning Standards for Art Instruction
- B. Develop curriculum that supports the Montessori method and philosophy
- C. Instruct students and provide positive classroom management using methods that support the developmental needs of children
- D. Observe student learning to inform instruction
- E. Establish a safe, orderly, and prepared classroom environment
- F. Collaborate with teaching teams and with administration
- G. Demonstrate professional and supportive relationships with all students, parents, colleagues and administration
- H. Implement research-based individualized teaching methods for students identified with specific learning disabilities
- I. Utilize a variety of electronic platforms for grading, parent communication, and instruction
- J. Meet attendance requirements
- K. Participate in ongoing professional growth and serve on committees or groups as requested

- L. Assist in school duty
- M. Willing to complete and maintain Safe Parish training

IV. Physical Requirements: Constant hand-eye and mind eye coordination, standing and walking. Repetitive motion with wrists, hands and fingers. Frequent bending, carrying, hearing, lifting and stooping. Ability to travel to any and all places where student activities and instruction take place. This may involve several minutes of walking from one part of the campus to the other. In some instances, such as emergencies, this may need to be done at a rapid pace. Access to various locations within the building, may involve climbing stairs or ramps, opening doors, and negotiating around furniture and tight spaces. Must be able to communicate and demonstrate basic competence in health care, especially in the care of diabetes, asthma and allergies.

V. Other Requirements: Excellent written and oral communication skills. Ability to work with computers for word processing, report card management.

VI. Working Conditions: Job requires ability to sit and or stand for long periods of time as well as running, stooping and squatting. Possible exposure to communicable diseases, blood, bodily tissue and fluids. Work is conducted in a controlled comfortable indoor environment and typically ranging weather in outdoor environment. Exposure to chemicals and fumes is a possibility.

VII. Other Skills: Kindness, respect of others, willingness to help out with other school tasks as needed - the children's needs come first.

Note: The above statements are intended to describe the general nature and level of work performed by a person in this position. They are not construed as an exhaustive list of all duties that may be performed in this position. Nothing in this job description restricts management's right to assign or reassign duties and responsibilities at any time.

Please submit a resume, cover letter, statement of educational philosophy, and three professional references to Gretchen Hooker: ghooker@mercymontessori.org

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