



Montessori Collaborative Teacher, 3-6 Classroom

LONG TERM SUBSTITUTE

Overview:

Long Term Substitute Teachers are responsible for providing a Montessori classroom/instructional program that supports the individual needs of the children in accordance with the school's mission/vision and the Montessori Philosophy. Following the direction of the lead teacher, this long term substitute will aid in giving lessons, one on one instruction, assist in progress tracking, and provide information for parent communication when needed.

Duties and Responsibilities:

- Implement Montessori curriculum, developmentally appropriate practice, and Montessori philosophy.
- Carefully prepare Montessori environment which is conducive to learning and appropriate to the physical, social, cognitive, and emotional development of students.
- Present large group, small group, and individual lessons as appropriate, based on knowledge of developmental plans and educational readiness of each child.
- Assess and record student progress through observation and interaction.
- Interact respectfully with the children in a way which honors the dignity of each child.
- Work with lead teacher to develop and record student progress reports.

- Maintain open, friendly, and cooperative relationships with each child's family and encourage their involvement in the program
- Attend faculty meetings and in-service days and maintain state certification requirements.
- Demonstrate behavior that is professional, ethical, and responsible.
- Maintain confidentiality at all times.
- Support children throughout transitions including car line, lunch, nap and recess.

Job Specifications:

- Bachelor's Degree
- Experience working in early childhood setting required
- Must be flexible and adaptable to meet the needs of the children and program
- Ability to routinely interact with children on the floor, move furniture in the environment and sustain long hours of active work
- Ability to communicate diplomatically and effectively both verbally and written
- Ability to maintain emotional control under stress
- Intellectual curiosity and commitment to personal & professional growth