



CRESCENT RIDGE ACADEMY

MONTESSORI EDUCATION & INSTRUCTION

Job Title & Description: Director of Montessori Instruction

Crescent Ridge Academy is seeking an experienced and passionate Montessori professional who will be responsible for overseeing curriculum alignment and Montessori implementation across all classrooms, supporting teacher development, and fostering a nurturing and inclusive learning environment for students. The Director will work closely with the Head of School to ensure that educational practices are aligned with the school's mission and AMS accreditation standards are upheld. Director must cultivate strong relationships with staff, families, and the broader community.

Job Duties:

- Work part-time 15-20 hours per week supporting the Head of School and teaching faculty.
- Schedule and coordinate monthly classroom observations and meetings with teachers.
- Provide support for teachers when instructional challenges arise and analyze student progress.
- Promote curriculum alignment between Toddler, Early Childhood and Elementary programs.
- Support in planning and implementing professional development opportunities for staff.
- Maintain regular communication with the Head of School through shared documentation and meetings.
- Work collaboratively with the staff and administrative team and demonstrate flexibility.
- Show enthusiasm and commitment to the Montessori philosophy.
- Demonstrate professionalism in communicating with staff and families.

Requirements:

- Must hold a Bachelors' degree or higher
- Montessori credential in multiple levels preferred
- Strong observation skills and ability to provide feedback to teachers
- Leadership experience preferred

Compensation:

Hourly rate is commensurate with experience, education and credentials.

What we offer:

- AMS accredited school, with MACTE accredited teacher education program
- 50% tuition discount for children of full time employees (ages 18m-9)
- 401K with employer match for all employees
- Ongoing professional development and a network of supportive peers and mentors who regularly share best practices
- Career growth and promotion opportunity

About Crescent Ridge Academy:

Recently ranked Top Workplace and Best of NKY in Education by NKY Magazine, Crescent Ridge Academy is an equal opportunity employer.

We celebrate the diverse backgrounds and experiences of each member of our community. CRA has an unwavering commitment to social justice, providing students guidance for becoming independent, compassionate members of the community.

To Apply: Send your cover letter and resume to Colleen Sweeney: csweeney@crescentridgeacademy.org